

Web Services Ticketing System

How:

- Submit a ticket: support@threestep.com
- Subject line: Web: Followed by name of request
- Your request will be submitted directly to the Web Services Team
- Do not email the web services team directly
- Additional Web inquiries can be submitted to Web Services Manager Ally Greene at ally.greene@threestep.com

Ticket Requirements:

Headshots (PNG):

- Individual
- Waist up
- Google Drive/Sharepoint:
- Players: Photos labeled first/last
- Coaches: Name + team
- Background space: above head, on sides

Rosters:

- Excel sheet: All exported from PF
- Include information wanted: #, name, hometown, hudl
- Coaches: Titles
- Headshots

Schedule:

- Excel: Information included
- Tourney, date, location, hotel

Team Pages:

- Roster
- Coaches
- Schedule
- Team Name
- Logo
- Team Photo

Coaches/Leadership:

- Headshot
- Name
- Title
- Email

- Phone Number
- Bio (Unified)
- Team Name

Content copy:

- Supply new copy and what page needs to be edited

Rules:

- PDF

Photos:

- Supply photos
- Page and photo to be swapped out

Committed Athletes:

- Name
- School
- YOG
- Add VB: Division, region, etc.

Camps/Clinics/Leagues

- Name
- Date
- Reg. link
- Add info: Age, price, location

Events:

- Name
- Date
- Reg. link
- Logo
- Age, price, location
- Description
- Photo/video
- Contact
- Description
- Add info: Schedule, streaming, tickets, maps, college coaches, rules, divisions, etc.